

## Appendix 1 - JET Meeting

Best, EBOR Court, Westgate, Leeds  
15 June 2010

### Attendees

Diana Towler – Jobcentre Plus (Chair)  
Simon Betts – Jobcentre Plus  
Craig Longden - Jobcentre Plus  
Linda Warriss –Prospects  
Clr Tom Murray – Learning Partnerships  
John Clare –Learning Partnerships  
Lynette Falconer – Library Services  
John Woolmer – East/North East Area management  
Andrea Cook – Best Training  
Julian Kelly – East/North East homes  
Angela Higgins - Learning Partnerships  
Sabina Halliday- Leeds City Council  
Fiona Devenny– Working Minds

### Apologies

Diana Smith – Jobs and Skills  
Alice Winter - Leeds City Council  
Martin Hackett –Leeds City Council  
Tina Boden – Winning Moves Ltd  
Fiona Titterington – Leeds Library Service  
Shelly Riley – Leeds Ahead  
Akvinder Sohanpaul- A4E  
Claire Courtney – The Beck  
Alison Kinder – C+K Careers  
Naveed Khawaja- ESG  
Hayley Clifton - Neighbourhood Manager (Gipton, Harehills & Seacroft)  
Steve Lake - Neighbourhood Manager (Chapelton, Meanwood and Moor Allerton)

1.0	Welcome and Introductions were made
2.0	Minutes of previous meeting, were agreed & action points cleared
3.0	<b>Jobcentreplus Update</b>
3.1	Diana gave an update & overview on proposed changes within Jobcentre plus following announcement of the Welfare To Work Programme, which is expected to commence from Summer 2011

	<ul style="list-style-type: none"> <li>• Flexible New Deal (FND) will not be introduced in West Yorkshire. In districts across the country where FND commenced last year the programme will be rolled into the New Work Programme.</li> <li>• The commissioning for the Community Task Force (part of the Young Person’s Guarantee) has been pulled.</li> <li>• Expectation that existing programmes such as New Deal &amp; Pathways will be extended until new Work Programme commences</li> <li>• Work will commence to migrate customers from Incapacity Benefit to ESA/JSA as appropriate in 2011.</li> </ul> <p>Diana led some healthy discussion around proposals for the framework of new contracts under the Welfare To Work programme, with the expectation that contracts issued would be based around financial stability &amp; ability to deliver. She advised that payments are likely to be based around sustainable outcomes.</p>
3.1	<p>Diana advised that Local Employment Partnerships were being discontinued. Although this would not impact on Jobcentre Plus’ relationship or the way it works with employers to support unemployed claimants into work.</p> <p><b>A/P 1 Simon to confirm as to whether a note will be issued to partners to officially inform them of the position- Note has been received &amp; will be issued via Third Party Team to relevant providers to advise of position.</b></p>
3.2	<p>Diana issued and discussed went through the latest unemployment bulletin with partners &amp; linked to deprived areas gave an overview of a proposed pilot in South Seacroft</p> <p>This has followed work with the NEET Improvement Board where it was agreed to undertake some specific work to address the number of NEET customers across the city and better join up the young peoples and adult agendas..</p> <p>With South Seacroft also having a high number of Lone Parent claimants in addition to NEET customers, a project team has been developed to establish a mandate &amp; project brief to enable Jobcentre Plus, Children’s services (LCC), Regeneration (LCC), Youth Service &amp; Prospects to work together in a yet to be defined area of South Seacroft, adopting a “Think Family” approach to the employment needs of those unemployed in this area.</p> <p>There then followed some interesting discussion around how we link to other local initiatives &amp; how we can develop partnership to ensure effective outcomes. This included the need for the pilot to look how its fits within the agreed Team Neighbourhood approach to avoid being too narrow and being part of the bigger picture in contributing to neighbourhood improvement and workforce change. John Woolmer explained that the first meetings of Team Seacroft were taking place and</p>

	<p>one of the key priorities of the Neighbourhood Improvement Plan for Seacroft is Reducing NEETs. John agreed to make contact with Maz Asghar to ensure he is brought into Team Seacroft. Diana welcomed partners support for the initiative.</p> <p>As Simon Betts &amp; Linda Warriss are members of the project board the developments around the project will be fed back regularly to members of JET.</p>
4.0	<p><b><u>Update on Leeds Job Stop</u></b></p> <p>John gave the group an update on the “Job Stop”. He advised that Learning Partnerships have decided to locate to another unit due to the last one being too small and outstanding issues with the risk assessment.</p> <p>The new unit is in a more advantageous area of the market on terms of footfall, while the size &amp; location will offer much more potential for focussed partner activity.</p> <p>However, as a consequence of opting for a larger unit he would appreciate any further financial donations to meet increased overheads</p> <p>An update of resource for the unit was given &amp; Learning Partnerships would still welcome additional partner support, particularly for Wednesday &amp; Saturdays.</p> <p>John was anticipating refurbishment to start next week and for the stall to open either WC 9<sup>th</sup> or 16<sup>th</sup> of July, with an official launch of the site on the 10<sup>th</sup> September</p>
5.0	<p><b><u>Worklessness Action Plan</u></b></p> <p>No update on actions plans were possible as no initial meeting of area Leads has taken place to date A meeting has now been agreed for 28/06/10 &amp; update will be provided at future meetings. Diana confirmed that South Seacroft pilot (see 3.2 above) would form the basis of the Seacroft Worklessness plan.</p>
6.0	<p><b><u>Harehills Event – Library service</u></b></p> <p>Lynette has money available from European Union to run some work related events in Harehills area of the city. Lynette invited ideas from partners as to how the sum of £1,500 could best be utilised.</p> <p><b>A/P 2 All partners to advise Lynette direct with any thoughts or suggestions around appropriate events</b>  <b>Lynette.Falconer@leeds.gov.uk</b></p>

7.0	<p><b><u>Think Positive</u></b></p> <p>Fiona from Working Minds gave partners an update around provision the Think Positive provision. She issued a handout &amp; advised that customers can now self-refer to think positive &amp; rather than having to be referred via a JCP Disability Employment Advisors as previously required</p>
8.0	<p><b><u>Construction Leads</u></b></p>
8.1	<p>Partner was not able to attend the meeting so no update given</p>
9.0	<p><b>A.O.B</b></p>
9.1	<p>Fiona gave an update to partners around the Public Sector Agreement 16. She advised that they are now leading on a project for customers with mental health issues, which aims to integrate both JCP &amp; NHS route ways for customers &amp; make it clearer for these customers to understand &amp; access support available.</p>
9.2	<ul style="list-style-type: none"> <li>• Tom Murray gave an update on LCC funding with expectation of LCC having to cut 20 million from this year from this year's budget.</li> </ul>
10.0	<p><b>Next Meeting T.B.C</b></p>